

SHIVALIK COLLEGE OF ENGINEERING, DEHARADUN
LIST OF VARIOUS COMMITTEES

1. Academic Advisory Committee (AAC)

The Academic Advisory Committee is functioning at the level of institute, which is responsible for smooth functioning and monitoring of all academic activities.

The composition of the Institute Academic Advisory Committee (AAC) is:

S No	Name	Designation	Responsibility
1	Dr. Prahalad Singh	Director	Chairman
2	Dr. Kuldeep Panwar	Dean, Quality Assurance	Coordinator
3	Mr. Surmadhur Pant	Dean, Student Welfare	Member
4	Mr. Ayushman Srivastav	Head, Quality Assurance	Member
5	Dr. Ashutosh Bhatt	HOD, Computer Science & Engineering	Member
6	Dr. Umesh Chandra Gupta	HOD, Applied Sciences, COE	Member
7	Mr. Ajay Verma	HOD, Mechanical Engineering	Member
8	Mr. Ashish Kr. Gupta	HOD, Electronics & Communication Engineering	Member
9	Mr. Kuldeep Godiyal	HOD, Electrical & Electronics Engineering	Member
10	Ms. Sneha Das	HOD, Civil Engineering	Member
11	Ms. Aditi Singh	Student	Member
12	Mr. Harish Dhami	Alumni	External member
13	Mr. Diwesh Pandey	Industry, IBM	External member

2. DISCIPLINE COMMITTEE

The committee focuses on discipline related issues of the students and resolves the issues by suitable awareness drives, students counseling, monitoring, and control. The members also study the case of indiscipline and send the final report to the Director for necessary action.

S No	Name	Designation	Department	Responsibility
1	Dr. U.C Gupta	Chief Proctor	AS	Chairman
2	Mr. Kuldeep Godiyal	HOD EEE, Assistant Professor	EEE	Convener
3	Mr. Kuldeep Rawat	HOD Diploma, Assistant Professor	ME	Member
4	Ms Senha Das	HOD CE, Assistant Professor	CE	Member
5	Mr. Kushal Gupta	Assistant Professor	ECE	Member
6	Ms. Shabnam Ara	Assistant Professor	CSE	Member

3. ANTI-RAGGING

The committee focuses on anti-ragging issues of the students and resolves the issues by suitable awareness drives, students counseling, monitoring, and control.

S No	Name	Designation	Responsibility
1	Dr. Prahalad Singh	Director	Chairman
2	Mr. Rakesh Bhandari	Registrar	Member
3	Dr. U. C. Gupta	Chief Proctor	Convener
4	Mr. Surmadhur Pant	DSW	Member
5	Dr. Ashutosh Bhatt	Head CSE	Member
6	Dr. Hemendra Tripathi	Head Applied Sciences	Member
7	Mr. Ajay Verma	Head ME, Chief Warden	Member
8	Mr. Prem Singh Rawat	Warden Boys Hostel	Member
9	Ms. Anuradha Sharma	Warden Girls Hostel	Member
10	Mr. Danish Khan	Student	Member
13	Mr. Raja Kumar	Student	Member
14	Km. Sakshi	Student	Member

4. Training & Placement Committee

The members make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for pre- placement talks, hospitality of interviewers / company ambassadors and will also make arrangements for strong industry-institution interaction by arranging lectures / seminars / training programmes of experts from industries / Govt. Public Sector / Defense etc., for preparing students for placement. They also find out the organizations for deputing the students for field training. The arrangements for their comfortable stay etc., are to be made by the committee.

S No	Name	Designation	Responsibility
1	Mr. Mithun Rajak	Placement Manager	Coordinator
2	Mr. Deepu	Placement Executive	Member
3	Mr. Subhan Ali	Assistant Professor	Member
4	Mr. Sunil Sharma	Assistant Professor	Member
5	Mr. Kuldeep Godiyal	Assistant Professor	Member
6	Mr. Glen	Assistant Professor	Member
7	Mr. Pankaj Kirthwan	Assistant Professor	Member

5. INTERNAL QUALITY ASSURANCE CELL (IQAC)

The committee is a Nodal Agency for monitoring the working of the Institution and is committed to overall quality enhancement in the Institution. It is committed to the culture of quality through the process of continuous monitoring and improvement by developing a student centric approach which provides a conducive teaching-learning and research environment with the ambience of creativity, wisdom and team spirit to orient the talents of students with human values for making a positive contribution to society.

Sr.No	Category	Name	Designation	Role
1.	Chairperson	Dr. Prahalad Singh	Director (SCE)	Chairman
2.	Management Nominee	Dr. Kuldeep Panwar	Dean QA (SCE)	Member Secretary
3.	Coordinator IQAC	Mr. Ayushman Srivastav	Head QA (SCE)	Member
4.	Administrative Heads	Mr. Surmadhur Pant,	Dean Student Welfare (SCE)	Member
		Dr. Mohd Danish	Dean Research and Monitoring (SCE)	Member
		Mr. R.S. Bhandari	Registrar (SCE)	Member
5.	Senior Teachers	Prof. (Dr.) U. C. Gupta	Proctor & Head Applied Sciences (SCE)	Member
		Mr. Ajay Verma	COD, Mechanical Engineering (SCE)	Member
		Dr. Ashutosh Bhatt	COD, Computer Science Engg (SCE)	Member
		Dr. Sujeet Kumar	COD Civil Engineering (SCE)	Member
		Mr. Ashish Gupta	COD, E & C Engg (SCE)	Member
		Mr. Kuldip Godiyal	COD, E & E Engg (SCE)	Member
6.	Senior Administrative Officers	Mr. Kuldeep Rawat	Controller of Examinations (SCE)	Member
		Mr. D. N. Joshi	Librarian (SCE)	Member
		Mr. Manish Bhatt	System Manager (SCE)	Member
7.	College Student Representative	Avinash Guleria	B. Tech 4th Year (ME, SCE)	Member
		Aditi Singh	B. Tech 3rd Year (CSE, SCE)	Member
8.	Representative Alumni Association	Mr. Harish Dhami	Alumni Batch Research Scholar, IISc, Bangalore	Member
		Mr. Kamlesh Joshi	Representative Alumni Research Scholar, University of California	Member
		Ms. Priya Gairola	Sr. Engg Toyota	Member
9.	External Members (Industrialist/Employer/Local Society)	Mr. Diwesh Pandey	R & D Engineer IBM	Invitee Member Industry
		Mrs. Meghna Negi	Technical Solution Engg Arista Networks Canada	Invitee Member Industry

6. RESEARCH AND DEVELOPMENT (R&D)

The committee encourages the faculty members of the respective department for R & D work. The research articles should be sent to local / state / national / international journals. The proposals should be submitted to AICTE, DST, UGC and other funding agency, and to the undersigned through the convener of the above committee.

S No	Name	Designation	Responsibility
1	Dr. Kuldeep Singh Cahuhan	Dean Research Monitoring & promotion	Chairman
2	Mr. Ajay Verma	HOD, Mechanical Engineering	Member
3	Mr. Ashish Kr. Gupta	HOD, Electronics & Communication Engineering	Member
4	Mr. Kuldeep Godiyal	HOD, Electrical & Electronics Engineering	Member
5	Ms. Sneha Das	HOD, Civil Engineering	Member
6	Dr. Ashutosh Bhatt	HOD, CSE	Member

7. INTELLECTUAL PROPERTY CELL

The current and stated Intellectual Property (IP) Policy of the Shivalik College of Engineering (SCE) aims to facilitate the protection of intellectual property generated during scientific pursuit in the Institute and offers scope for wealth generation, alleviation of human sufferings and betterment of human life. All faculty, staff and students to document their IP, so that it could be protected and applied to the gain of the country, the institute and the concerned inventors. SCE is keen to facilitate faculties and staff of SCE in a proactive manner in the generation, protection and transaction of Intellectual Property which offer potential and scope for shared benefits to both institute and inventors. Through this policy, a system will be in place to bring order into the process of knowledge generation and commercial exploitation.

S No	Name	Designation	Department
1	Dr. Prahalad Singh	Director	Chairman
2	Dr. Kuldeep Panwar	Dean QA, Associate Professor	Convener

8. START-UP & INCUBATION & INNOVATION

This Committee is a facilitation center to support start-ups in the areas of agriculture, renewable energy, rural innovation, IoT, machine design, production technology, and smart manufacturing enabling "Smart Manufacturing via the Make in India Initiative". STSP generates, supports, and cultivates a vibrant Start-up ecosystem in the institute resulting in innovation and entrepreneurship-driven employment and economic growth. The primary vision is to facilitate a platform for a budding entrepreneur to start a business venture with minimum risks.

S No	Name	Designation	Department	Responsibility
1	Mr. Ajay Verma	Head ME, Assistant Professor	ME	Convener
2	Dr. Saba Sabir	Associate Professor	AS	Member
3	Dr. Hemendra Tripathi	Assistant Professor	AS	Member
4	Ms. Sneha Das	Assistant Professor	CE	Member
5.	Mr. Shivasheesh Kaushik	Assistant Professor	ME	Member
6.	Dr. Ashutosh Bhatt	Assistant Professor	CSE	Member

9. ENTREPRENEURSHIP DEVELOPMENT

The main aim of Entrepreneurship Development is to create a strong and thriving local startup ecosystem at the centre to help the students, alumni and faculty so they can prosper. Encourage the entrepreneurs amongst the students, staff and faculty of the institute with proper guidance and mentoring as needed. Assist in preparing for the real-world challenges in work place, and also arrange interaction with entrepreneurs and create a mentorship scheme for student entrepreneurs. facilitate creation of entrepreneur's club in each college to foster culture of entrepreneurship amongst students.

S No	Name	Designation	Responsibility
1	Mr. Ajay Verma	HOD, Mechanical Engineering	Convener
2	Dr. Ashutosh Bhatt	HOD, Computer Science & Engineering	Member
3	Mr. Ashish Kr. Gupta	HOD, Electronics & Communication Engineering	Member
4	Mr. Kuldeep Godiyal	HOD, Electrical & Electronics Engineering	Member
5	Ms. Sneha Das	HOD, Civil Engineering	Member

10. Library Committee

The Convener sees that the campus remains clean and neat and instructs / guides the gardeners and others for maintaining the campus environment.

S No	Name	Designation	Responsibility
1	Dr. Shambhoo Prasad	Head Agriculture, Assistant Professor	Convener
2	Ms Ankita Vats	Assistant Professor	Member
3	Mr. Glen Bennet	Assistant Professor	Member
4	Ms Priyamvada	Assistant Professor	Member
5	Mr. Raj Kumar	Assistant Professor	Member
6	Mr. D. Dn. Joshi	Head Librarian	

11.INTERNAL COMPLAINTS COMMITTEE (ICC)

The objective of ICC is to develop a healthy atmosphere in the institute which ensure zero tolerance to sexual harassment and gender discrimination. This committee provide a platform to express their grievances freely without any fear of being victimized. The women employees / students can raise their grievances through SMS / Call / Email / Letter / Website. This committee takes the responsibility for ensuring the prohibition and redressal of any kind of women grievances in the institute.

S No	Name	Designation	Department	Responsibility
1	Dr. Saba Sabir	Associate Professor	AS	Convener
2	Ms.Gunjan Bhatia	Associate Professor	AS	Member
3	Ms.Shabnam Ara	Assistant Professor	CSE	Member
4	Ms.Harshidhi Singh	Assistant Professor	CSE	Member
5	Mr.Kuldeep Godiyal	Assistant Professor	EEE	Member
6	Dr. Ashutosh Bhatt	Assistant Professor	CSE	Member
7	Vaishali Tiwari	Student	EEE	Member
8	Shohit Panwar	Student	ME	Member
9	Siddhart Pal	Student	ME	Member
10	Mr.Baijnath	External Member	-	Member

12. STUDENT GRIEVANCE REDRESSAL COMMITTEE

Grievances Redressal Committee is formed in order to keep the healthy working atmosphere and to uphold the dignity of the institute by ensuring strife free atmosphere in the institute to promote cordial student to student relationship, student to teacher relationship relations etc. This cell also helps students and parents to record their complaints and solve their problems related to academics, resources and personal grievances. Suggestion / complaint Boxes have been installed at different places in the campus, in which the students who want to remain anonymous, can put in writing their grievances and their suggestions for improving the academic/administration in the institute. Students and parents can lodge a complaint. Students can also lodge ragging complaints. The person concerned can personally approach or write / e-mail to any member of the cell. They can send email on grievances.student@sce.org.in, or write an application and submit it to cell convener.

S No	Name	Designation	Responsibility
1	Dr. Prahalad Singh	Director	Chairman
2	Mr. S. Pant	Dean student welfare	Convener
3	Dr. U.C. Gupta	Chief Proctor	Member
4	Ms. Sneha Das	HOD, Dept. of CE	Member
5	Mr. R. Bhandari	Registrar	Member
6	Mr. Ashutosh Bhatt	Head, Dept. of CSE	Member
7	Dr. Hemendra Tripathi	Head Applied Sciences	Member
8	Mr. Ajay Verma	Head ME, Chief Warden	Member
9	Mr. Ashish Gupta	Head ECE	Member
10	Mr. Kuldeep Godiyal	Head EEE	Member
11	Ritu Kumari	Student	Member

13. FACULTY GRIEVANCE REDRESSAL

The committee focuses on the holistic staff development, executes and monitors all the activities in regard to the staff development. It conducts training, seminars/workshop & supports activities related to continuing education.

S No	Name	Designation	Responsibility
1	Dr. Prahalad Singh	Director	Chairman
2	Dr. U.C. Gupta	Chief Proctor	Member
3	Dr. Vishal Ramola	Professor	University Nominee (External Member)
4	Mr. Rakesh Bhandari	Registrar	Member Secretary

14. SOCIAL WELFARE (SC/ST)

The committee focuses on the holistic development of SC/ST students and plans executes and monitors all the activities regards to SC/ST student's development.

S No	Name	Designation	Responsibility
1	Mr. Nikhil Kanojia	Assistant Professor	Convener
3	Mr. Raj Kumar Singh	Assistant Professor	Member
4	Ms. Suniana	Lab Staff	Member
5	Mr. Kuldeep Godiyal	Assistant Professor	Member
6.	Mr. Sunil Sharma	Assistant Professor	Member

15. SPORTS AND GAMES

The convener may also choose one student member each from I, II, III & IV B. Tech, and MBA classes and one girl student. This committee prepares sports calendar and an action plan to implement the same. It suggests the methods which encourage students and faculty to utilize sports and games facilities available in the college. It also conducts meetings, whenever required, and discusses relevant issues in consultation with the principal seeking his approval.

S No	Name	Designation	Department	Responsibility
1	Mr. Nikhil Kanojia	Assistant Professor	ME	Convener
2	Mr. Manish Bhatt	IT manger	IT	Member

16. EXAMINATIONS

The committee focuses on conducting the examinations and making policy decisions in regard to organizing and holding examinations, improving the system of examinations, appointing the paper setters, examiners, moderators and also prepare the schedule of dates of holding examinations and declaration of the results. The committee shall also oversee and regulate the conduct of examinations in the institution. It deals with all the matters in relation to examinations and shall hear the complaints received pertaining to any matter arising out of conduct of examinations and decide the course of action.

S No	Name	Designation	Responsibility
1	Dr. U.C. Gupta	COE/Centre Superitendent	Chairman
2	Mr. Vipul Negi	Assistant Centre Superintendent	Member
3	Dr. Ravi Kumar	Assistant Centre Superintendent	Member
4	Mr. Satyendra Nautiyal	Lab Technician	Member

17. INSTITUTE ADMISSIONS

The committee is well acquainted with all the rules and regulations of admissions as prescribed by Govt. and guide the students seeking admission accordingly. They prepare plan for addressing 12th standard, diploma students as a career counseling activity. It also focuses on sending representatives to admission centers for counseling the students as and when required. They maintain the record of admitted students and forward it to concerned department. They guide the admitted students to complete the admission procedure like paying fees, getting roll nos., getting hostel admission, getting I-card, fulfilling eligibility criteria, getting timetables etc.

S No	Name	Designation	Responsibility
1	Mr Surmadhu Pant	DSW	Head
2	Mr. Ajay Verma	HOD ME	Member
3	Ms. Swati Goyal	Counselor	Member
4	Ashish Gupata	HOD, ECE	Member
5	Mr. Kuldeep Godiyal	HOD EEE	Member
6	Jaypal Rawat	Lab Technician	Member

18.INDUSTRY INSTITUTE INTERFACE

The Committee is dedicated to promote the interaction with industry and various departments of the institute. This committee facilitates consultancy works, professional societies, internships and collaborations with industrial & academia, which is not prescribed in the syllabus in addition with conducting industrial exhibitions and interaction meets. This bridges the gap between industry and the academic institute.

S No	Name	Designation	Department	Responsibility
1	Mr. Ajay Verma	Assistant Professor	ME	Convener
2	Mr. Ashsih Gupta	Assistant Professor	ECE	Member
3	Dr. Ashutosh Bhatt	Assistant Professor	CSE	Member

19.ALUMNI ASSOCIATION

This Committee was set up to strengthen the affable relationship among alumni, students, faculty and other members of the SCE family. This committee aims to foster, nurture and leverage the vast industry exposure and experience of our alumni network in the course of institution building.

S.No	Name	Responsibility
1	Mr. Vipin Uniyal	President
2	Mr. Vikas Mehar	Member
3	Mr. Shiv Singh	Member
4	Mr. Deepu	Treasurer
5	Mr. Ayush panwar	Member
6	Mr. Ashish Dasmana	Secretary
7	Mr. Yudhveer	Member

20. Academic Monitoring & Vigilance

The Committee advises and makes recommendations to the academic board and / or other institute bodies or officers as appropriate on matters relating to teaching and learning and assessment in the institute, including:

- Monitoring, reporting and advising the Academic Board on learning, teaching, education and training activities and initiatives
- Oversight the planning, strategy, implementation and review of the institutes learning and teaching framework
- Activities related to learning, training and teaching, including student participation, retention and completion

S No	Name	Designation	Responsibility
1	Dr. Prahalad Singh	Director	Chairman
2	Mr. Ayushman Srivastav	Assistant Professor Professor	Member