

**08<sup>th</sup> Meeting of the  
Internal Quality Assurance Cell**

**On November 13th, 2021**

**At 02:30 hrs. Conference Room,**

**At**



**Sihniwala, Shimla By Pass,  
Dehradun-248 197 (Uttarakhand)**

**08<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC)**  
**Minutes of Meeting 13th November 2021**  
 (Session 2021-22)

**08.01 Agenda Items**

Item	Description	Page No.
<b>Part A : Statutory</b>		
01	Grant of Leave of absence, if any	04
02	Confirmation of Minutes of the 21st Meeting of Internal Quality Assurance cell	04
03	Follow up action on the Minutes of the previous Meetings of IQAC	04
<b>Part B : Approval / Review Items</b>		
04	Confirmation and approval of Minutes of Meeting of Academic Advisory Committee (AAC) conducted on 09 <sup>th</sup> October 2021	05
05	Student Manual and Academic Manual for Academic Session 2021-22	05
06	Academic Calendar 2021-22 (Even Semester)	05
07	Administrative policies for academic session 2021-22	06
08	Departmental Budget for Academic Year 2020-21	06
09	Faculty Appraisal Format for Academic Year 2021-22	06
<b>Part C : Information Items</b>		
10	Visit Details and accreditation under Margdarshak	06
11	Extension of Approval (EOA) and change in the no of seats for Academic Year 2021-22	06
12	Preparedness review of NAAC activities.	07
13	Conduct of Induction program for fresher's 2021	07
14	TEQIP-III Funded project Status	07
15	Any other matter which will be brought to the notice of IQAC for consideration	
16	Times India Ranking 2021	
17	Date for the Next Meeting	08
18	Annexures	



**08.02 Internal Quality Assurance Cell Members Present**

Sr.No	Name	Designation	Affiliation
1	Dr. Prahalad Singh	Director and Chairperson (IQAC)	SCE, Dehradun
2	Dr. S.P Srivastava	Invitee, (Retd.) Professor IIT-Roorkee	IIT-Roorkee
3	Dr. Ganesh Bhatt	Principal- COP	College of Pharmacy, Dehradun
4	Dr.U.C.Gupta	Associate Professor & Controller Of Examination & Nominated Member of BOG	SCE,Dehradun
5	Mr. Surmadhur Pant	DSW & Head of Department EEE	SCE,Dehradun
6	Mr. Abhishek Sarkar	Dean Training & Development	SCE,Dehradun
7	Mr.R.S. Bhandari	Registrar	SCE,Dehradun
8	Mr. Ayushman Srivastav	Coordinator (IQAC)	SCE,Dehradun
9	Mr. Shailendra Pundir	Training & Placement Officer	SCE,Dehradun
10	Mr. Ashutosh Bhatt	Head of Department CSE	SCE,Dehradun
11	Dr. Sujeet Kumar	Head of Department CE	SCE,Dehradun
12	Mr.Ashish Gupta	Head of Department ECE	SCE,Dehradun
13	Mr.Ajay Verma	Head of Department ECE	SCE,Dehradun
14	Mr. Kuldeep Rawat	Coordinator Diploma Courses	SCE,Dehradun
15	Mr.Harish Dhama	Alumni SCE (Batch 2014)- Through ICT Mode	Research Scholar, IISC ,Bangluru

**PART A: STATUTORY ITEMS****08.03 Grant of Leave of Absence, if any**

Mr.S.C.Mittal (Industrial Representative), Er. R.P.Jamloki (Educationist (Member of Local Society) and Ms Meenakshi Rawat Singh -Alumni SCE (Batch 2014) could not attend the meeting and was granted leave of absence

**08.04 Minutes of the 07<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC), Shivalik College of Engineering, and Dehradun held on July 16, 2020**

The Minutes of the 07<sup>th</sup> Meeting were perused by IQAC and approved.



## 08.5 Follow up Action on the Minutes of 07<sup>th</sup> & Previous Meetings of the IQAC

S No	Action Points	Action Taken
2	Activities conducted in compliance with Academic calendar 2020-21 (Odd & Even Semester)	Activity reports table for information
3	Plan and Conduct of FDP and SDP for session 2020-21 (Odd Sem)	Faculty Development Program conducted 1 <sup>st</sup> week of August 2020 (Hybrid Mode)
4	Green and Energy Audit to be conducted for SCE campus	Conducted for Academic Year 2019-20 and uploaded on SCE website
6	Central Committee to be set up for CO, and PO-CO mapping moderation and to increase the awareness about OBE among Departments	CO, and PO-CO mapping moderation done by respective departmental DAC
7	Review of NAAC Accreditation Preparedness activities	NAAC readiness assessment presentation given to all Faculty and Criteria in-charges in presence of Hon. Director SCE

08.6 Minutes of the 8<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC), Shivalik College of Engineering, Dehradun held on November 13<sup>th</sup>, 2021.

### PART B: APPROVALS/REVIEW ITEMS

1. Dean QA gave overview of the minutes of Academic Advisory Committee held on 09<sup>th</sup> October 2021 with following agenda points:

- Aim, Roles & Responsibilities of AAC
- Departmental Progress Presentation of various departments
- Departmental Activity Calendar and its adherence with College Academic Calendar
- Discussion on Student Satisfaction Survey 2019-20 conducted by IQAC.
- Discussion on Departmental Projects
- Result Assessment of Internal Examinations of all departments
- International Conference

Minutes of AAC was Placed, pursued and noted.

2. Academic Manual and Student Manual 2021-22

Members deliberated on the changes of Academic Manual and Student Manual and different other policies such as:

- Earn while you learn
- Flip Class
- Procedure for slow and fast learners
- Procedure for final year project

To be implemented from Academic Year 2021-22.

3. Academic Calendar 2021-22 (Odd Semester)

Academic Calendar 2020-21 (Odd Semester) presented to the members of IQAC, It was advised that, all the approved Co-Curricular ( Seminar/ Workshop/ Industrial Visits/ Orientation ) ,



Extra-Curricular ( Sports / Cultural/ Clubs) activities are to be placed in Academic Calendar and referred for the fourth coming semester.

**4. Administrative policies for academic session 2021-22**

Draft Revised leave policy documents were presented Director (SCE) , deliberated and approved for Academic session 2021-22

**5. Departmental Budget for Academic Year 2021-22**

Departmental budget for academic year 2021-22 was placed, pursued and was send to BOG for approval.

**6. Faculty Appraisal Format for Academic Year 2021-22**

The draft Faculty Appraisal Format for Academic Year 2021-22 deliberated and approved for implementation, with minor changes.

**PART C: INFORMATION ITEMS**

**7. Allotment of “Margdarshak” under Margdarshak Scheme of AICTE**

Members were informed that with respect to our application under “Margdarshak” scheme, AICTE in its letter dated 15.06.2020 appointed Dr. Shyam Pandey (Prof. UPES) as “Margdarshak” to SCE work done for the implementation of OBE under his guidance has been shared with the members for information.

**8. Extension of Approval (EOA) for Academic Year 2021-22**

Registrar –SCE informed the members that Extension of Approval (EOA) from AICTE for Academic Year 2021-22 has been received and the following points are to be noted.

- Diploma Program Computer Science with 60 seats has been introduced as fresh course
- EEE with 60 has been closed from Academic Year 2021-22
- 60 Seats added to Computer Science & Engineering program.

**9. Preparedness review of NAAC activities and Extension in filing date of IIQA**

Members reviewed the preparedness of NAAC activities and found it satisfactory. The committee citing the challenge of COVID-19 extended the date of filing IIQA till October 2022.

**10. Conduct of Induction program for fresher’s 2021**

Report for the conduct of Induction program for fresher’s 2021 tabled for information.

**11. TEQIP-III Funded project Status**

Members reviewed the TEQIP-III Funded Research project, It was advised to all the PIs through their Head of departments to complete their projects in the time limits of TEQIP-III, Members also appreciated the work done in various projects and asked the investigators to publish SCI papers out of their work,

Director- SCE informed that college has target of 40 patent for academic year 2021-22.

## 12. Times India Ranking 2021

Members were informed that Shivalik College of Engineering has secured following rankings in the survey conducted by Times of India in August 2020

- a) 19<sup>th</sup> rank in best private institute in North India
- b) 44<sup>th</sup> rank in Private institute in India for Placement
- c) 88<sup>th</sup> Rank in best private engineering institute in India

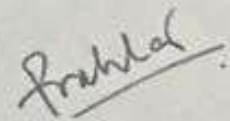
## 13. Date for the Next Meeting.

It was agreed that the date of the next meeting will be fixed in consultation with all the members of IQAC and with the permission of chair.

The meeting concluded with a vote of thanks to the Chair



Ayushman Srivastav  
Coordinator- IQAC



Dr. Prahalad Singh  
Director SCE &  
Chairperson -IQAC