



05th Meeting of Internal Quality Assurance Cell (IQAC)
Minutes of Meeting 10th January 2020
(Session 2019-20)

IQAC.05.01 Agenda Items

- 1) Grant of leave of absence, if any
- 2) Review Follow up action on the 4th Minutes of Meeting of IQAC conducted on 23rd November 2019

Discussion on Academic Administrative matters of SCE
Review Academic activities conducted 2019-20 Odd Semester
Academic Calendar Even
Subscription/Purchase of E-Resource for Library
Lecture/ Workshop to facilitate Startups under DIY and Innovation Cell.
Blood Donation camp as part of CSR activity under Social Club
Conduct of TEQIP-III sponsored Faculty Development Program and Student Development program.
Conduct of Staff development for non-teaching staff.
Status of Registration and Renewal of scholarship application under social welfare department.
Conduct of FDP on Six Sigma & QMS
Conduct of Academic Administrative Audit for Year 2019-20
Divya Hingiri Award 2019

IQAC.05.02 Internal Quality Assurance Cell Members Present

Sr.No	NAME	DESIGNATION	AFFILIATION
1.	Dr. Sandip Vijay	Director and Chairperson (IQAC)	SCE, Dehradun
2.	Mr. Ajay Kumar	Vice Chairman, SCE & Secretary ,Rijan Educational Society	SCE, Dehradun
3.	Dr. U.C. Gupta	Associate Professor & Controller Of Examination	SCE, Dehradun
4.	Mr. R.S. Bhandari	Registrar	SCE, Dehradun
5.	Mr. M.Rawat	Accounts Officer	SCE, Dehradun
	Mr.Sanjay Sharma	Dean Academics	SCE, Dehradun
	Mr. Shailendra Pundir	Training & Placement Officer	SCE, Dehradun
6.	Mr. D.N Joshi	Librarian	SCE, Dehradun
7.	Dr.Kuldeep Panwar	Member BOR	SCE, Dehradun
8.	Mr.Ayushman Srivastav	Asst. Prof (ME) Co-Ordinator (IQAC)	SCE, Dehradun
9	Mr.Kuldeep Rawat	Head of Department ME	SCE, Dehradun
10	Mr. Ashutosh Bhatt	Head of Department CSE	SCE, Dehradun
11	Mr. Mohit Payal	Head of Department ECE	SCE, Dehradun
12	Mr. Surmadhur Pant	Head of Department EEE	SCE, Dehradun
13	Mr. Gaurav Kashyap	Head of Department CE	SCE, Dehradun
14	Mr. Vipin Uniyal	Alumini SCE (Pass out Batch 2012)	SCE, Dehradun
15	Mr. Ashish Dhasmana	Alumini SCE (Pass out Batch 2016)	Mark Exhaust ,Gurugram,Mobile:9958989545

IQAC.05.03 Grant of leave of absence, if any

Mr. Vipin Uniyal (Alumini SCE) and Mr. Vipin Chandra Bhatt Asst. Prof (EEE) MR (ISO 9001:2015)
Could not attend the meeting due to prior engagement and were granted leave of absence.

IQAC.05.04 Review Follow up action on the Minutes of Meeting of 04th IQAC conducted on 23rd November 2019

S No	Action Points	Action Taken
1	Formation of DIY Cell	DIY Formed under the leadership of Mr. Ajay Verma (Asst Prof.-MED)
2	Departmental Activity presentation	Will be done in current (5 th) IQAC
3	Training & Placement presentation	Will be done in current (5 th) IQAC

IQAC.05.05 Following Academic Administrative matters of Shivalik College of Engineering were discussed

- a) Departmental activity report of Odd semester A.Y 2019-20 was presented by respective departmental heads, chair expressed satisfaction on the activities
- b) Chair directed Dean Academics Mr. Sanjay Sharma for the preparation of Academic Calendar Even Semester (2019-20) and get it approved through Directors office.
- c) Librarian Mr. D.N Joshi asked for the renewal and purchase of E-Resources for the library, Chair asked him to submit the budgetary quotation to the director's office
- d) DIY and Innovation Cell of Shivalik College of Engineering were asked to plan activities to support Enterpenureship and start-ups
- e) It was advised that Blood Donation camp as part of CSR activity under Social Club should be organised
- f) Chair advised to the Dean academics faculty development program and student development program should be organised under TEQIP-III program
- g) Chair asked the register to present Status of Registration and Renewal of scholarship application under social welfare department.
- h) Chair advised Coordinator IQAC to Conduct of Academic Administrative Audit for Year 2019-20
- i) Placement activities was presented by Training & Placement officer, he also shared the calendar of placement activates for rest of the semester.
- j) It was informed by the chair that Shivalik College of Engineering Awarded with Best Industry Interface Award by Divya Himgiri and Uttarakhand Technical University, Education Excellence Award 2019

The meeting concluded with a vote of thanks to the Chair

(Ayushman Srivastava)
Coordinator IQAC