



04th Meeting of Internal Quality Assurance Cell (IQAC)
Minutes of Meeting 23rd November 2019
(Session 2019-20)

IQAC.04.01 Agenda Items

- Grant of leave of absence, if any
- Follow up action on the meeting minutes of 3rd IQAC conducted on 14th August 2019.
- Appointment of Mr. Ayushman Srivastav as Coordinator IQAC
- Discussion on Academic Administrative matters of Shivalik College of Engineering
- Any other matter with the permission of chair.

IQAC.04.02 Internal Quality Assurance Cell Members Present

Sr.No	NAME	DESIGNATION	AFFILIATION
1.	Dr. Sandip Vijay	Director and Chairperson (IQAC)	SCE, Dehradun
2.	Mr. Ajay Kumar	Vice Chairman, SCE & Secretary, Rijn Educational Society	SCE, Dehradun
3.	Dr. U.C. Gupta	Associate Professor & Controller Of Examination	SCE, Dehradun
4.	Mr. R.S. Bhandari	Registrar	SCE, Dehradun
5.	Mr. M.Rawat	Accounts Officer	SCE, Dehradun
	Mr.Sanjay Sharma	Dean Acadmics	SCE, Dehradun
	Mr. Shailendra Pundir	Training & Placement Officer	SCE, Dehradun
6.	Mr. D.N Joshi	Librarian	SCE, Dehradun
7.	Dr.Kuldeep Panwar	Member of BOR	SCE, Dehradun
8.	Mr.Ayushman Srivastav	Asst. Prof (ME) Co-Ordinator (IQAC)	SCE, Dehradun
9.	Mr. Vipin Chandra Bhatt	Asst. Prof (EEE) MR (ISO 9001:2015)	SCE, Dehradun
10.	Mr.Ajay Verma	Head of Department ME	SCE, Dehradun
11.	Mr. Ashutosh Bhatt	Head of Department CSE	SCE, Dehradun
12.	Mr. Mohit Payal	Head of Department ECE	SCE, Dehradun
13.	Mr. Surmadhur Pant	DSW & Head of Department EEE	SCE, Dehradun
14.	Mr. Ashish Gupta	Head of Department CE	SCE, Dehradun
15.	Mr. Vipin Uniyal	Alumini SCE (Pass out Batch 2012)	SCE, Dehradun
16.	Mr. Ashish Dhasmana	Alumini SCE (Pass out Batch 2016)	Mark Exhaust ,Gurugram,Mobile:9958989545

IQAC.04.03 Grant of leave of absence, if any

Mr. Ashish Dhasmana (Alumini SCE) could not attend the meeting due to prior engagement and were granted leave of absence.

IQAC.04.04 Follow up action on the 3rd Minutes of Meeting of IQAC conducted on 14th August 2019

S No	Action Points	Action Taken
1	Review Academic activity planned in academic calendar	All the activity planned in Academic calendar were completed as per schedule

IQAC.04.05. Appointment of Mr. Ayushman Srivastav as Coordinator IQAC for Academic Year 2020-21

Chair informed the members that Mr. Ayushman Srivastav has been reappointed as Coordinator IQAC for Academic Year 2020-21

IQAC.04.06 The following Academic Administrative matters of Shivalik College of Engineering were discussed

- Chair advised Dean Academics to apply for NCC battalion at SCE
- Chair advised to form Do It Yourself (DIY) cell at college level to promote experiential learning through minor and major projects.
- Departmental activity report of Odd semester A.Y 2019-20 was reviewed and found satisfactory. It was advised by the chair to all the head of departments present the final report in next IQAC
- Training & Placement officer was advised to present their departmental report in next IQAC meeting.

The meeting concluded with a vote of thanks to the Chair

(Ayushman Srivastav)
Coordinator IQAC

